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| **TOPIC** | **TYPE** | **ERT**  | **TIME AIRED** | **BACKTIME** |
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**WHAT YOU’VE GOT ON DECK**

* Breaking News – Reporter on Scene – fire at local elementary school
* 2-minute commercial break – REQUIRED
* Headline package
* City councilman arrested for drug trafficking
* Local organization raises $5,000 for new fire camera
* 2-minute commercial break – REQUIRED
* Local drug arrests up 20% in the last year
* Oscar-award winning actor returns to direct film school for students
* Weather (3-minute block)
* School board looks to raise tax levy for improvements to storm shelters in elementary schools
* 2-minute commercial break
* Director of local humane shelter arrested for embezzlement
* Historical society to close local museum due to lack of funding
* Sports (4-minute block)

**Caveats:**

* Your newscast starts at 6 p.m. and ends at 6:30 p.m.
* You need to schedule teasers which are only 15 to 30 seconds each
* You will need to decide what type of space each story gets – remember a reader is only 30 seconds and a VO/SOT can be up to a minute 30
* Back time is the time that is not spent on the newscast that “accidentally happens – good time for anchor chat but you can’t really schedule that. It just happens.